



OPMS

PT. OPTIMA PRIMA METAL SINERGI Tbk



INVITATION
ANNUAL GENERAL MEETING OF SHAREHOLDERS
PT OPTIMA PRIMA METAL SINERGI Tbk

Hereby, PT Optima Prima Metal Sinergi Tbk (hereinafter referred to as the “Company”) invites the shareholders of the Company to attend the Annual General Meeting of Shareholders (the “Meeting”), which will be held on:

Day, date : Friday, June 23, 2023
Time : 09:00 WIB
**Place : Kantor PT OPMS Cabang Madura Jl. Raya Suramadu No. 1,
Bangkalan Madura, Jawa Timur**

With the following agenda:

- 1. Submission and Approval of the Company's Annual Report, Accountability Report of the Board of Directors and Supervisory Report of the Board of Commissioners including ratification of the Financial Statements which contain the Company's Balance Sheet and Profit and Loss Calculation for the financial year ending December 31, 2022, as well as granting full release and discharge of responsibility (acquit et de charge) to all members of the Company's Board of Directors and Board of Commissioners for their management and supervisory actions that have been carried out in the financial year ending December 31, 2022;**
- 2. Determination of salaries/honorarium/other allowances for members of the Board of Directors and Board of Commissioners for the 2023 financial year;**
- 3. Appointment of a Public Accountant who will examine the Company's Financial Statements for the 2023 financial year and grant authority to the Company's Board of Commissioners to determine the honorarium of the relevant Public Accountant.**

Note:

1. The Company does not send special invitations to shareholders, because this summons is valid as an official invitation. This summons can also be seen on the Company's website www.opms.co.id, eASY.KSEI application and the Indonesia Stock Exchange website (www.idx.co.id).
2. Materials related to the agenda of the Meeting are available at the Company's office from the date of the Invitation on May 31, 2023 until the Meeting is held on June 23, 2023 according to the Company's information above.
3. Shareholders who are entitled to attend the Meeting are Shareholders of the Company whose names are recorded in the Register of Shareholders of the Company

on May 30, 2023 at 16.00 WIB and/or Shareholders who are registered in the securities sub-accounts at KSEI at the close of share trading on the IDX on May 30, 2023.

4. The participation of shareholders in the Meeting can be done by the following mechanism:
 - a. physically present at the Meeting; or
 - b. attend the Meeting electronically through the **eASY.KSEI** application.
5. Shareholders who can attend in person electronically as referred to in point 4 letter b are local individual shareholders whose shares are kept in the collective custody of KSEI.
6. To use the **eASY.KSEI** application, shareholders can access the **eASY.KSEI** menu located in the Access facility (<https://access.ksei.co.id/>).
7. Before determining participation in the Meeting, shareholders must read the provisions conveyed through this summons as well as other provisions related to the implementation of the Meeting based on the authority determined by each Company. Other provisions can be seen through document attachments in the Meeting Info feature on the **eASY.KSEI** application and/or summons for Meetings contained on the Company's website. The Company has the right to determine other requirements in relation to the participation of shareholders or their proxies who will be physically present at the Meeting.
8. Shareholders who will physically attend the Meeting or shareholders who will exercise their voting rights through the **eASY.KSEI** application, can inform their attendance or appoint their proxies, and/or submit their vote in the **eASY.KSEI** application.
9. The deadline for submitting a declaration of presence or power of attorney and vote in the **eASY.KSEI** application is 12.00 WIB on 1 (one) working day before the date of the Meeting.
10. Before entering the Meeting room, shareholders or their proxies who are physically present at the Meeting are required to fill out the attendance register by showing proof of original identity.
11. Shareholders who will attend or provide power of attorney electronically to the Meeting through the **eASY.KSEI** application must pay attention to the following:
 - a. **Registration Process**
 - i. Local individual type shareholders who **have not** provided a declaration of presence or power of attorney in the **eASY.KSEI** application by the time limit in point 9 and wish to attend the Meeting electronically are required to register attendance in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting closed by the Company.
 - ii. Local individual type shareholders who **have** provided a declaration of attendance but **have not** yet cast their votes for at least 1 (one) Meeting agenda in the **eASY.KSEI** application until the deadline in point 9 and wish to attend the Meeting electronically are required to register attendance in the

- eASY.KSEI** application. KSEI on the date of the Meeting until the registration period of the Meeting is electronically closed by the Company.
- iii. Shareholders who **have** given power of attorney to the proxies provided by the Company (Independent Representative) or Individual Representatives but the shareholders **have not** cast a minimum vote for 1 (one) Meeting agenda in the **eASY.KSEI** application until the deadline in item 9, the recipient the proxy representing the shareholders is required to register attendance in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
 - iv. Shareholders who **have** given power of attorney to the participant/Intermediary proxy (Custodian Bank or Securities Company) and have cast their vote in the **eASY.KSEI** application up to the time limit in point 9, then the representative of the proxy who has been registered in the **eASY.KSEI** application is required to perform attendance registration in the **eASY.KSEI** application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
 - v. Shareholders who have given a declaration of attendance or given power of attorney to the proxy provided by the Company (Independent Representative) or Individual Representative and have cast a minimum of 1 (one) or all of the Meeting agenda items in the **eASY.KSEI** application no later than the maximum limit time in point 9, the shareholders or the proxies do not need to register attendance electronically in the **eASY.KSEI** application on the date of the Meeting. Share ownership will be automatically calculated as a quorum of attendance and the votes that have been cast will be automatically taken into account in the voting of the Meeting.
 - vi. Any delay or failure in the electronic registration process as referred to in numbers i – iv for any reason will result in the shareholders or their proxies being unable to attend the Meeting electronically, and their share ownership will not be counted as a quorum for attendance at the Meeting.

b. **Process for Submitting Questions and/or Opinions Electronically**

- i. Shareholders or proxies have 3 (three) opportunities to submit questions and/or opinions at each discussion session per meeting agenda. Questions and/or opinions per Meeting agenda can be submitted in writing by the shareholders or proxies by using the chat feature in the 'Electronic Opinions' column available on the E-meeting Hall screen in the **eASY.KSEI** application. Giving questions and/or opinions can be done as long as the status of the Meeting in the 'General Meeting Flow Text' column is "Discussion started for agenda item no. []".
- ii. The determination of the mechanism for the implementation of discussions per meeting agenda in writing through the E-meeting Hall screen in the **eASY.KSEI** application is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the Meeting through the **eASY.KSEI** application.

- iii. For the proxies who are present electronically and will submit questions and/or opinions of their shareholders during the discussion session per agenda of the Meeting, they are required to write down the names of the shareholders and the size of their share ownership followed by related questions or opinions.

c. Voting Process

- i. The electronic voting process takes place in the **eASY.KSEI** application on the E-meeting Hall menu, Live Broadcasting sub menu.
- ii. Shareholders who are present alone or are represented by their proxies but have not yet cast their votes in the agenda of the Meeting as referred to in point 11 letter a number i – iii, then the shareholders or their proxies have the opportunity to submit their vote during the voting period via the E-screen. The meeting Hall in the **eASY.KSEI** application was opened by the Company. When the electronic voting period per meeting agenda begins, the system automatically runs the voting time by counting down a maximum of 5 (five) minutes. During the electronic voting process, the status "Voting for agenda item no [] has started" will be seen in the 'General Meeting Flow Text' column. If the shareholders or their proxies do not vote for a particular meeting agenda until the status of the meeting as shown in the 'General Meeting Flow Text' column changes to "Voting for agenda item no [] has ended", it will be considered as voting **Abstain** for the agenda of the meeting concerned.
- iii. Voting time during the electronic voting process is the standard time set in the **eASY.KSEI** application. Each Company may determine the time policy for direct voting electronically per agenda in the Meeting (with a maximum time of 5 (five) minutes per agenda item in the Meeting) and this will be stated in the Rules of Conduct for the Meeting through the **eASY.KSEI** application.

d. GMS Impressions

- i. Shareholders or their proxies who have been registered with eASY.KSEI no later than the deadline in point 9 can witness the ongoing Meeting through the Zoom webinar by accessing the **eASY.KSEI** menu (GMS Imaging sub menu) located at the AKSes facility (<https://access.ksei.co.id/>).
- ii. GMS broadcasts have a capacity of up to 500 participants, where the attendance of each participant will be determined on a *first come first serve basis*. Shareholders or their proxies who do not have the opportunity to witness the implementation of the Meeting through the GMS Impressions are still considered valid to be present electronically and share ownership and voting choices are taken into account at the Meeting, as long as they have been registered in the **eASY.KSEI** application as stipulated in point 11 letter a number i – v.
- iii. Shareholders or their proxies who only witness the implementation of the Meeting through the GMS Impressions but are not registered are present

- electronically on the **eASY.KSEI** application according to the provisions in point 11 letter a number i – v, then the presence of the shareholder or proxies is considered invalid and will not included in the calculation of the meeting attendance quorum.
- iv. Shareholders or their proxies who witness the implementation of the Meeting through the **GMS show** have a *raise hand* feature that can be used to ask questions and/or opinions during the discussion session per agenda of the Meeting. If the Company allows by activating the *allow to talk* feature, then shareholders or their proxies can submit questions and/or opinions by speaking directly. The determination of the mechanism for implementing the discussion per meeting agenda using the *allow to talk* feature contained in the **GMS** is the authority of each company and this will be stated by the Company in the Rules of Conduct for the Meeting through the **eASY.KSEI** application.
 - v. To get the best experience in using the **eASY.KSEI application and/or GMS Impressions**, shareholders or their proxies are advised to use the Mozilla Firefox browser.
12. For the efficiency and effectiveness of the Meeting, the Meeting will start on time. Therefore, the Shareholders or their proxies are requested to enter the meeting room 30 (thirty) minutes before the Meeting begins, at 08.30 WIB.
 13. This summons is made in Indonesian and English, if there is a difference between the two, the summons in the Indonesian language will prevail.

Surabaya, 31 May 2023
PT Optima Prima Metal Sinergi Tbk
Company Directors